



## **St Vincent's Catholic Primary School**

### **Terms of Reference Pupil Discipline Committee**

The Governing Body can delegate some or all of its functions in respect of exclusions to discipline committee consisting of at least three Governors (may not include the Head Teacher). Reference to DfES Guidance to the Governing Body (amended March 2004) should be taken to include a reference to the discipline committee. The Governing Body must comply with the statutory time-limits but is not relieved of its obligation to carry out the relevant duty if it fails to comply. Accordingly, its decision will not be invalid simply on the grounds that it was made out of time.

1. Recommend school discipline policy for the approval of the Governing Body.
2. Review the use of exclusion with the school.
3. Consider the views of the parents of an excluded pupil.
4. Decide whether or not to confirm exclusion of a pupil, if the exclusion would result in the pupil missing a public examination; the governing body should try to meet before the date of the examination and, if this is not practical, the Chair of Governors - using his or her powers to act in an emergency - may consider the exclusion and decide whether or not to reinstate the pupil. (These are the only circumstances in which the Chair of Governors can alone review an exclusion).

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