

PTA meeting 27/09/2018 after AGM meeting

Present Jane Roche, Toni Power, Donna Lyas, David Jackson, Jacinta Laaraichi-Byrne, Laura Farrell, Arlette Meli, Monika Ciesla

1. As all committee members were new and not prepared for the meeting another meeting was scheduled to take place in 2 weeks on Tuesday 9th October 2018 at 7pm. This will give the new committee time to settle in.
2. On Thursday 4th October, the handover of equipment, stock and any other sundries will take place from the exiting Vice Chair Raquel to the new Vice Chair Donna.
3. When the exiting Treasurer Marianne, has finalised the 2017/2018 accounts, she will submit them to the Accounts Manager Nick, and then on to the new Treasurer Dave, the date tbc.
4. The PTA folder is to be read by each member by the next meeting which is scheduled for 9th October at 7pm, when final dates for all events will be put in place. These dates and events can be amended or cancelled dependent on their financial viability from last year.
5. The first event will be the sponsored Jumpathon for Infants and Skipathon for Juniors taking place the w/c 29th October (weather dependent) run by the teachers during schooltime. The sponsorship forms will be sent out in book bags the week before the half term, w/c 8th October.
6. A big push to alert parents to the opportunities from the Co-Op Community Fund will take place in the playground in the w/c 8th October, to put St. Vincent's PTA as their preferred choice by the 28th October. Class reps, once appointed, should be asked to ask their year groups to sign up for a card.
7. Donations for the Church Bazaar will be requested from pupils around 2th November; Mrs. Roche to confirm.
8. A school Disco will take place on 23rd November provisionally, with separate times for Infants and Juniors.
9. The Christmas Fair will take place after the Nativity play on 4th/6th/11th/13th December, Mrs. Roche to advise.
10. The first newsletter is to have all the committee members' details listed and the class reps listed also. Discussed if position of Communications Officer should be offered to parents. Donna is to draw up a letter of consent for class reps, to allow the PTA to circulate information through the Whatsapp medium. No photographs or surnames of any child are to be listed in any PTA documents for safe-guarding issues.

11. For every competitive event, a certificate will be presented to the child/children who eg. skipped the most times in a minute; Mrs. Roche to confirm if this can be presented during an assembly
12. Ideas include a Summer BBQ/Picnic/Hog roast; the Summer Fair to be brought forward possibly to June, Donna to check if there are conflicting sporting fixtures/local events; to change the Easter Fair to an Easter Week of activities after school, flipping between Infants and Juniors so that all get an equal chance; to follow up the success of last years Cockburns' boards with the same kind of playground networking for all events when possible.
13. Thank you from the Chair and looking forward to a great year.