

# **PTA Meeting**

## **17th December 2018 at 7pm Minutes**

### **Attendees:**

Jane Roche, Toni Power, Laura Mansell, Jacinta Laaraichi-Byrne, Kathryn Jackson, David Jackson, Michelle Power, Tracy Doyle, Trina Johnston, Donna Lyas.

### **Apologies for Absence:**

John Lyas.

### **Welcome message from the Chair:**

The Chair welcomed everyone and thanked everyone for their help and contributions to date. Congratulations went to Mrs. Roche and the staff on being the number one school in the borough.

**Minutes from Previous meeting were available if anyone had not read them.**

### **Termly Draw**

It was agreed that the termly draw would go ahead with at least 30 tickets. There were 26 sold to date and the first draw would be held on the 19th December.

### **Accounts**

Donna Lys and John Lyas resign from their roles and will hand all the accounts to date over to Dave. The Treasurer is needed to get change/floats for all events, and to finalise the account, and so Tracy suggested that a previous Treasurer, Karen, would be available to help out with the accounts if Dave needed. Donna said that all accounts will be sent to Mrs. Roche by email.

### **Communication**

A lively discussion ensued re communication. It was decided that a moratorium on committee business is put into place between Friday night and Sunday night.

### **Co-Op**

It was mentioned that we need to check up with the Co-Op if they are backdating our donations through their loyalty card.

The extra Christmas books were returned by Jacinta and she handed 45.90 cash and a credit note for 10.00 expiry date 17.12.19 over.

David Jackson joined the meeting.

### **Christmas Lunch**

Two volunteers only are needed to set the tables at 11.25 am which will be Toni and Kathryn for infants and Emma and Michelle for juniors. Tablecloths have been bought.

### **Bookers card**

It is still in Tracy's name. Donna asked for a letter from Mrs. Roche to change it. It was decided that Tracy would ask for 3 cards to be posted to the school, which would be kept in the safe and to leave the names until a later date.

### **Monies raised so far**

Donna listed out the amounts raised so far.

Total profit: £3034.61

Disco: £413.36

Sponsorship: £1156.75

Christmas Fair: £1470

School Uniform: £247.50

Donna left.

### **Bag2school**

There will be a collection on the 29th January. Reminders will be sent via the newsletter and the reps.

### **Next events**

The bank account will have Dave's and Toni's names on it.

A committee only Whatsapp group to be set up.

Spring Disco 12th February- less fruit and vegetables this time, no balloons.

Uniform sale: ask for donations in the new year, to have a sale before changing to summer uniform.

Contribution to year 6 Carrot Wood trip will be 1500 and to end of year event 150. This may be raised to allow for higher prices these days. They could have a cake stall at fairs, to be decided on.

£20.90 cash was passed to Tracy for the alcohol licence for the bingo session.

Next skipathon certificates will be ready on the day.

Next Christmas

- the floats will be ready in lidded boxes with all necessities inside and labelled.

- the grotto will be up for more than 1 day.

- the fair will not be on after the nativity only.

- looking at a week long event in the playground.

Next meeting 27th February.