



St Vincent's PTA

St Vincent's Catholic Primary School • Harting Road, Mottingham, SE9 4JR • 020 8857 5134

Our children at the heart of all we do...

Minutes

PTA AGM 2018: 27th September 2018, 7pm

Present: Arno Marsman, Raquel Silva, Jo Boyce, Jane Roche, Toni Power, Donna Lyas, Kathryn Jackson, Thu Conneally, Monika Ciesla, Jacinta Laaraichi-Byrne, David Jackson, Arlette Meli, Onye Ohueri, Laura Mansell, Jessica Shafak, Carol Cocks, Trina Johnston, Fabiola Ghisleri-Hearne, Kasia Wroblewska

1 Apologies for absence: Dee Gosney, Marianne Chan, Nick Igoe

2 Presentation of accounts: A summary of the 2017/18 accounts were given. It was asked how financial information is communicated, and explained that this is usually via the PTA newsletter emailed by the school. Mrs Roche gave an overview of the funds received by the school last year. Mrs Roche asked if we had a final figure for the summer fair and Arno said it is not available yet. It was asked how accurate the figures given are, and it was explained that although the 2017/18 accounts are not completely finalised yet we are confident that the amounts stated as raised are indeed accurate.

3 Appointment of Auditor: Nick Igoe has kindly agreed to take on this role once again.

4 Appointment of Trustees: Prior to the meeting one nomination was received from a Reception parent putting themselves forward as a Year Rep. No nominations had been received for any of the committee positions – Chair, Vice Chair, Treasurer and Secretary. It was asked if all 2017/18 committee members were stepping down, and the committee confirmed that was the case. A "handover pack" containing detailed blueprints for each event was presented and will be made available to the next committee should they want it. Some questions were asked regarding current stock levels and how detailed the inventory is - everything is catalogued and counted, and the various storage places the PTA uses were pointed out.

It was asked what the situation is if all current committee members are stepping down, and Mrs Roche explained that for the PTA to continue we need to fill the 4 positions – Chair, Vice Chair, Treasurer and Secretary.

Toni Power gave some feedback on the recent letter that was sent to parents regarding nominations, which has been taken on board.

Jacinta Laaraichi-Byrne called for an end to playground politics, and the need for parents to all come together as we all want the same thing for our children. Everyone present was in agreement.

It was asked whether a new committee must be formed tonight, discussion followed and it was concluded that it was essential for new committee members to be put in place now as that must be

done at the AGM. It was suggested that a new committee could be formed now, and any other parents wishing to get involved would be welcome to do so.

Mrs Roche nominated Toni Power as Chair, seconded by David Jackson.

David put himself forward as Treasurer.

Donna Lyas volunteered to become Vice Chair.

Jacinta Laaraichi-Byrne and Laura Mansell agreed to jointly take on the Secretary role.

Mrs Roche thanked the outgoing committee members for their hard work over the past year, and the new committee members for stepping forward to fill the roles being vacated.

5 Co-op Community Fund Announcement: It was announced that the outgoing committee members have forged a strong relationship with our local Co-op store over the past year, and as a result the PTA has been chosen to be one of the Mottingham store's 3 local causes. Simply by shopping in the store, Co-op customers who are members donate 1% of what they spend on certain product lines to the Community Fund. Customers can become members for £1, and members can choose to allocate the funds they raise to one particular cause if they wish. It is hoped that as many parents as possible will become members and allocate their funds to St Vincent's PTA. We will be a local cause for the next year, after which time all the funds allocated to us, as well as a share of all unallocated funds, will be given to the PTA for the benefit of our children. This could see us receive a significant sum of money, and further information will be sent out next month detailing how to become a member and how to allocate your funds to the PTA.

6 Any other business: Toni Power thanked everybody who has stepped into a committee role and is looking forward to the year ahead.

7 Date of next meeting: 27th September 2018, immediately after the AGM.